

**GOVERNMENT OF ASSAM**  
**ASSAM STATE URBAN LIVELIHOODS MISSION SOCIETY**  
**DAY-NULM :::: ASSAM :::: GUWAHATI-06**

Phone No.: 0361-2235166 E-mail: nulmassam@gmail.com Website: www.nulmassam.in

No. ASULMS/F&A-19/251/2021/5483

Dated Guwahati the 26<sup>th</sup> Aug, 2021

**Request for Proposal**

For selection of banking partner in order to open Bank Account for office of the Assam State Urban Livelihoods Mission Society, DAY-NULM, Assam at State Mission Management Unit (SMMU) Office (state level) and City Mission Management Unit Offices across 97 towns of Assam under Single Nodal Account (SNA) approach.

**Submission of Request for Quotation (RFQ)**

The eligible schedule commercial bank may download the format for RFQ from the website [www.nulmassam.in](http://www.nulmassam.in) and submit the RFQ to the O/o State Mission Director, Assam State Urban Livelihoods Mission Society, DAY-NULM, Assam, Dispur, Guwahati – 781006. Each entity should submit one proposal only, irrespective of branches.

**Important dates**

1	Date of downloading RFQ Format	29 <sup>th</sup> Aug – 6 <sup>th</sup> Sept, 2021
2	Last date of submission of Proposal to O/o of State Mission Director, ASULMS, DAY-NULM, Assam	6 <sup>th</sup> of September, 2021 at 5.00PM
3	Date of opening of Proposal	7 <sup>th</sup> Sept, 2021

Yours faithfully,



State Mission Director, ASULMS,  
Dispur, Guwahati-6

## **Scope of Services:**

State Mission Directorate, Assam State Urban Livelihoods Mission Society, Assam intends to appoint a bank/entity to provide following services as per office Memorandum of Govt. of India, Ministry of Finance vide F.No. 1(13)PFMS/FCD/2020 dated 23-03-2021 :

- Assam State Urban Livelihoods Mission Society is the Single Nodal Agency (SNA) for implementing Centrally Sponsored Schemes (CSS) i.e. Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM, Assam). The SNA will open a Single Nodal Account for CSS at the State level in a Scheduled Commercial Bank authorized to conduct government business by the State Government as per the instruction received from Govt. of India.
- The banks should be able to create & designate separate accounts for multiple sub schemes under the Umbrella Scheme, as required, at the State level.
- Under SNA account of the scheme, the bank shall open zero balance subsidiary accounts for all Implementing Agencies (IAs) having allocated drawing limits to be decided by the SNA concerned from time to time and shall draw on real time basis as and when payments are to be made to beneficiaries. vendors etc. The available drawing limit will get reduced by the extent of utilization.
- For seamless management of funds, the main account and all zero balance subsidiary accounts may preferably be maintained with the same bank / associate banks or through required tie-ups with existing IA bank accounts for ease of operations.
- The bank should have a robust IT Systems and extensive branch network for opening the Single Nodal Account of each CSS. The bank should have the facility to open the required number of subsidiary zero balance accounts and a robust MIS for handling accounting and reconciliation at each level.
- The bank's portal should enable Ministries/Departments to undertake monthly review of the release of funds (both the Central and State Share) from the State treasury to the SNA, utilization of funds by SNAs and IAs and outputs/outcomes vis-a-vis the targets for each CSS.
- The bank's portal should also provide all the MIS reports at all levels- State, districts and cities/towns. The bank's portal should be able show user-wise (State, districts and city /town) available budget heads with drawing limits with current balances in their respective user logins.
- The bank's portal should be customizable for any statutory changes required by central or State government & as required by SNA and provide Continuous support for implementation. The bank should have robust IT Systems & MIS System for reconciliation and accounting and provide dashboard facility for monitoring at all levels. SNA-CBS system should be capable to settle daily transactions with SNA and Subsidiary Accounts.
- Selected bank shall also provide dedicated manpower for providing operational support services & required handholding support to SNA & and its field offices for the banking transactions; for attending the review meetings as and when required.
- Selected bank shall also provide telephonic support services through a dedicated helpdesk toll-free contact number.
- Selected bank shall provide user training to all the users at SNA and its implementing Agencies (IAs) i.e. City/ULB Level for seamless management of funds, the main account and all zero balance subsidiary accounts should preferably be maintained with the same bank.
- Only banks having a robust IT Systems and extensive branch network should be chosen for opening the Single Nodal Account.
- The bank chosen should have the facility to open the required number of subsidiary zero balance accounts and a robust MIS for handling accounting and reconciliation at each level.



- The bank should also provide a user-friendly dashboard to officers at various levels to monitor utilization of funds by IAs.
- The bank's software system should be able to monitor the drawing limits of the IAs who should be able to draw funds on real time basis from the SNA's account as and when payments are to be made. The selected bank should ensure proper training and capacity.
- Need-based customization/modifications.
- The bank shall provide a Web portal/software to ASULMS, Assam which should provide following functionalities/features -
  - a) The bank should provide a user-friendly dashboard to officers at all levels (City/ULB, Districts, State) to monitor utilization of funds by IAs.
  - b) The bank's software system should be able to monitor & create the drawing limits of the IAs who should be able to draw funds on real time basis from the SNA's account as and when payments are to be made. The Selected bank should ensure proper training and capacity building of branch managers and other staff for smooth operation of these accounts.
  - c) The bank's software system should be integrated with PFMS
  - d) Just in Time (JIT) release of funds
  - e) Monitoring of utilization of fund by SNA and IAs
  - f) Mapping of all relevant information of Schemes
  - g) Provision to Configure Schemes on PFMS
  - h) Configuring Scheme Components
  - i) Identify and configure hierarchy of scheme

**Integration of PFMS with Scheme specific software application:**

- Accounts of SNA and IAs shall be mandatorily integrated in PFMS.
- Accounts of SNA and IAs shall be mandatorily use Expenditure Advance Transfer (EAT) module in PFMS.
- The Interest earned should be clearly and separately depicted in PFMS, scheme specific portals integrated with PFMS and in MIS provided by the banks.
- The registered SNAs and all IAs on PFMS shall use the unique PFMS ID assigned to the SNA and IAs for all payments. Bank accounts of the SNAs, IAs, vendors and other organizations receiving funds will also be mapped in PFMS & the same should reflect in bank's portal.
- The bank's portal should show all the payments /transactions made from the zero balance subsidiary accounts up to the drawing limit assigned to such accounts from time to time. Transactions in each Subsidiary Account will be settled with the Single Nodal Account daily through the core banking solution (CBS) on the basis of payments made during the day.

**Evaluation methodology**

The interested entity will be evaluated on the basis of their Approach & Methodology for implementation of the proposed solution in the form of submission of the evaluation Format as provided by the State Mission Directorate.

**The entity should fulfil the following criteria before applying for Single Nodal Account:**

- The participating entity should be a Scheduled Commercial bank authorized to conduct government business by the State Government
- Bank CBS & IT portal integrated with PFMS
- The bank's network of branches (own / associated banks) at all levels from State > District> City/ULB
- Bank's capacity for providing operational support services i.e. manpower support services up-to the field level

- Dedicated Helpdesk support (Telephonic, Web-based, Mobile-based, Chat-based etc.)
- The bank's offered IT solution (i.e. Web application and Mobile App software/portal)
- Model dashboard design
  
- Shall comply with RBI and PFMS norms, regulations, features including its integration with Central & State Government applications
- Ease of access as well as usage through user friendly interface (web/mobile)
- Details of implementation of similar solutions for CSS or in other states.
- The terms and condition may be modified as per direction/ amendments of guideline of Central/State Govt.

**Proposal submission procedure:**

As a part of submission of proposal, banks will have to submit a detailed proposal of offered services which should include following:

- Covering letter
- Duly signed and sealed Hard Copy Annexure - I (Basic Details about the organization)
- Duly signed and sealed Hard Copy Annexure-II (Evaluation Methodology for Single Nodal Account of ASULMS)
- Duly filled and signed copy Annexure III (Presence of branch in ULBs)

The proposal duly signed and sealed by authorised signatory in a closed envelope along with a cover letter addressing State Mission Director, ASULMS should reach the office of the under signed by 6th Sept 2021 before 5:00 PM without fail. No proposals will be accepted by the SNA after 6th September 2021.

**Other terms:**

- ASULMS may be entered into a Memorandum of Understanding (MoU) with the selected bank.
- Submission of proposal along with Annexures does not commit any award of work/ engagement with any participating agency. State Mission Director, ASULMS reserves the right to accept or reject any or all proposals without assigning any reasons whatsoever. State Mission Director, ASULMS, Assam decision in this matter will be final.

**Basic Details about the Organization**

a) Name of the applicant organization:

b) Name and designation of the Authorized signatory:

c) Registered Office Address:

d) Regional Office Address:

e) Contact person details:

f) Phone / Mobile number:

g) Email Address:

h) Year of Establishment:

i) About the Organization:

Details of participating entity:

**Annexure -II**

**Evaluation Methodology for Single Nodal Account of ASULMS, Assam**

The following table outlines the broad parameters based on which evaluation of proposals of the entities shall be carried out by State Mission Directorate, ASULMS, Assam

<b>Name of Entity:</b>			
<b>Address of the Entity:</b>			
<b>Quantitative parameters</b>			
<b>Financial Strength and details of Branches : (Total = 50 Marks)</b>			
<b>SI NO</b>	<b>Parameter</b>	<b>Maximum Score</b>	<b>Response from the Entity</b>
I	Highest Rate of interest (RoI) per annum offered by the entity against the saving bank account (above Rs. 5Cr)	30	
II	Total Number of Branches Across 97 towns implementing DAY-NULM.  (List of towns implementing NULM is in <b>Annexure III.</b> )	10	
III	Total Amount of Corporate Social Responsibility (CSR) committed for the State Mission Directorate for next 3 years	10	

Sd/-

State Mission Director  
Assam State Urban Livelihoods Mission Society  
Dispur, Guwahati-781006

## Assam State Urban Livelihoods Mission Society (DAY-NULM, Assam)

SL. No .	District Name	Name of ULB	Branch Present YES/NO		Distance in Km from Office of Municipal Board to Bank Branch(Approx)
			YES/NO	If No, Nearest Branch	
1	DIBRUGARH	Dibrugarh			
2		Naharkatia			
3		Chabua TC			
4		Namrup TC			
5	SIVASAGAR	Sivsagar			
6		Nazira MB			
7		Amguri MB			
8		Simaluguri TC			
9		Demow TC			
10	CHARAIDEO	Sonari MB			
11		Moran TC			
12	GOALPARA	Goalpara			
13		Lakhipur TC			
14	KAMRUP (M)	GMC			
15		North Guwahati			
16	KAMRUP (R)	Palasbari MB			
17		Rangia MB			
18	NALBARI	Nalbari			
19		Tihu TC			
20	GOLAGHAT	Golaghat			
21		Bokakhat TC			
22		Sarupathar TC			
23		Barpathar TC			
24		Dergaon MB			
25	BARPETA	Barpeta MB			
26		Barpeta Rd. MB			
27		Pathsala TC			
28		Howly TC			
29		Sarthebari TC			
30		Sorbhog TC			
31		Patacharkuchi			
32	DARRANG	Mangaldai			
33		Kharupetia TC			
34	BAKSA	Goreswar MB			
35	MORIGAON	Morigaon			
36		Dhubri			

SL. No	District Name	Name of ULB	Branch Present YES/NO		Distance in Km from Office of Municipal Board to Bank Branch(Approx)
			YES/NO	If No, Nearest Branch	
37	DHUBRI	Gauripur TC			
38		Bilasipara TC			
39		Chapar TC			
40		Sapatgram TC			
41	BONGAIGAON	Bongaigaon			
42		Abhayapuri TC			
43	NAGAON	Nagaon			
44		Dhing MB			
45		Kampur TC			
46		Raha T.C			
47	HOJAI	Hojai MB			
48		Lanka MB			
49		Lumding MB			
50		Doboka TC			
51	SONITPUR	Tezpur			
52		Rangapara TC			
53		Dhekiajuli MB			
54	BISWANATH	Gohpur TC			
55		B. Chariali MB			
56	JORHAT	Jorhat			
57		Moriani TC			
58		Titabar T.C			
59		Teok T.C			
60	LAKHIMPUR	N. Lakhimpur			
61		Bihpuria MB			
62		Dhakuakhana			
63		Narayanpur TC			
64	TINSUKIA	Tinsukia			
65		Doom Dooma TC			
66		Makum TC			
67		Digboi TC			
68		Margherita TC			
69		Chapakhowa TC			
70	HAILAKANDI	Hailakandi			
71		Lala TC			
72	CACHAR	Silchar			
73		Lakhipur MB			
74		Sonai TC			



SL. No	District Name	Name of ULB	Branch Present YES/NO		Distance in Km from Office of Municipal Board to Bank Branch(Approx)
			YES/NO	If No, Nearest Branch	
75	KARIMGANJ	Karimganj			
76		Badarpur TC			
77	DHEMAJI	Dhemaji			
78		Silapathar TC			
79	UDALGURI	Udalguri			
80		Tangla TC			
81	CHIRANG	Kajalgaon			
82		Bijni TC			
83		Basugaon TC			
84	KOKRAJHAR	Kokrajhar			
85		Gossaigaon TC			
86	KARBI-ANGLONG	Diphu			
87		Dokmoka T.C.			
88		Bokajan			
89		Bokolia TC			
90		Howaraghat TC			
91		Langhin TC			
92	West karbi Anglong	Hamren			
93		Donkamokan			
94	DIMA HASAO	Haflong			
95		Umrangshu TC			
96		Mahur TC			
97		Maibong TC			

Seal & Signature